

GOOD GUYS

MOVING & DELIVERY

MOVING CHECKLIST

MAKE A GAME PLAN (8 WEEKS OUT)

- BUDGET** - Set aside the amount you are comfortable spending on your move. That will help you determine which level of service best fits your budget.
- PURGE** - Donate, sell, or give away items you don't want at your new home. Doing this on the front end will make your move more affordable.
- INVENTORY** - List all pieces of furniture that will be relocated, along with any items of extraordinary value (valued at over \$100 per pound). Most moving companies will need this prior to moving day. Take photos of all valuable items in order to verify their condition. This ensures there are no disputes in the event of a damage claim.

SCHEDULE YOUR MOVE (4 WEEKS OUT)

- MOVE DATE** - Determine the best date(s) for your move. Please take closing dates and lease agreements into consideration.
- RESEARCH** - Call around to check availability and pricing with moving companies. Obtain at least three written estimates with a listed inventory and price breakdown. Be sure to look at reviews, ask family and friends, request references, and verify licensing with federal and state agencies.
- BOOK YOUR MOVE** - When you have settled on a price, date, and time, book the move with a moving company. Determine which additional service offerings you need, such as storage, packing, moving supplies, or valuation coverage for high value contents.

PREPARE FOR MOVING DAY (2 WEEKS OUT)

- PACKING** - If you do not seek packing services, begin packing boxes and/or totes. Heavy items should only be placed in small boxes. Lighter items should be placed in larger boxes. Be sure to set aside all necessities for the next two weeks.
- LABELING** - Place labels on all items and/or boxes for identification and placement at the new home. All labels should identify the general contents and desired location.

TIE UP LOOSE ENDS (1 WEEK OUT)

- CHANGE OF ADDRESS** - Visit the USPS website to begin forwarding your mail to your new address. It only takes a few minutes.
- UTILITIES** - Notify your utility companies of your new address. Depending on where you move, you may have to sign on with a new electric, water, or internet service provider.
- APPLIANCES** - If you plan on taking a refrigerator, freezer, washer, or dryer, unplug them and remove any connections to the water line. Refrigerators and freezers will need time to properly thaw, so make sure they have been unplugged at least two days prior to the arrival of the moving company.
- FOOD** - Discard or set aside coolers for all of the perishable food at your old place before you depart for your new home. Most moving companies will not transport food.
- PLACEMENT** - Start thinking about how you want to place items at your new residence. If in doubt, take measurements to verify all items will fit at desired locations.

MOVING DAY

- VERIFY** - A great moving company will maintain open communication prior to your move. This includes a call one day before your move and another call one-hour prior to the movers' arrival on moving day.
- INVENTORY** - Check off the items on your inventory list as they enter your new home to ensure they are accounted for upon arrival.
- WALKTHROUGH** - Complete at least four walkthroughs with the moving team to ensure all expectations have been communicated:
 - Upon arrival at the pick-up location
 - Prior to the departure from the pick-up location
 - Upon arrival at the destination address
 - Prior to the departure from the destination address

For additional assistance, please call your nearest Good Guys Moving & Delivery location. You can also find resources on our website at goodguymovers.com

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